Perrott Hill

Perrott Hill is an independent day and boarding prep school in Somerset offering excellence in education for girls and boys aged 3-13. We are lucky enough to enjoy an idyllic location, having a wonderful site that overlooks rolling Somerset and Dorset countryside.

JOB DESCRIPTION

Job Title: Evening Domestic Cleaner

Reporting to: Cleaning Supervisor, but in conjunction with the Bursar & Headmasters Wife

Hours of Work: 3 hours per day (Monday to Friday) between 4.00pm and 8.30pm totalling 15 hours per week.

Holidays: Term Time only but to include one week (5 days) of holiday cleaning to be discussed at interview.

Salary: £7.83 per hour. Equates to an annual salary of £4,478.

Main Job Objective: To carry out cleaning around the school.

Duties to Include:

1. Daily /weekly /termly cleaning of areas within the School as described on the Cleaning Rota.
2. Responsibility for the locking of the outside classrooms once cleaned.
3. Replenishing of soaps, toilet rolls and other supplies as directed.
4. Vacuuming and static cleaning.
5. Wet and damp mopping on appropriate flooring.
6. Be responsible for all cleaning equipment and materials on the area worked and ensure all cleaning equipment after use is clean and stored in a safe manner.
7. To ensure all cleaning chemicals are kept in locked cupboards.
8. To clean using the approved methods to required standards and to work in a safe manner complying with the Health and Safety at Work Act.
9. To perform any reasonable request from the Headmaster's Wife, Bursar or Domestic Supervisor.

Qualifications and Experience:

- Previous cleaning experience desirable
- Ability to be flexible in undertaking varied tasks
- Ability to work alone to set deadlines and also be part of a small team.

Perrott Hill Recruitment and Selection Policy Statement

Perrott Hill is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applications for this post must be willing to undergo child protection screening, including reference checks with previous employers and a criminal records check with the CRB.

Method of Application:	Please complete and return the attached Perrott Hill School Application Form to: Miss C Tootill Head's PA Perrott Hill School North Perrott Crewkerne Somerset TA18 7SL
Closing Date for Applications:	Friday 15th March, interviews to be held between Wednesday 20th and Friday 22nd March.
Anticipated Start Date:	ASAP